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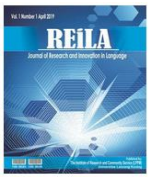

# Guidelines for Preparing-Camera Ready Manuscript: REiLA Journal of Research and Innovation in Language

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**ABSTRACT**

This document is an example of what your camera-ready manuscript should look alike. Authors are asked to conform to the directions reported in this document. REiLA is an international journal publishing about language matters that cover a broad spectrum in language research and innovation, aiming to build bridges between linguistics and human needs and to address issues of concern to the transversal topics and 'big issues' for language agendas. This includes an active and on-going discussion of national and international language research and innovation. The Journal welcomes cross-disciplinary approaches within the linguistics and applied linguistics perspectives. REiLA is a triannual publication journal, published every April, August and December every year. The abstract must be concise (200 words or less). The purpose, design and nature of the study are well expressed in the abstract. Participants, data collection tools, data analysis and major findings are summarized in the abstract.

## 1. Introduction

This document is a version of the instructions for preparing copies for the final REiLA journal. The format here described allows for a graceful transition to the style required for that publication.

This document is an example of what your camera-ready manuscript to REiLA Journal should look like. Authors are asked to conform to the directions reported in this document. We are recommending that the manuscript follows the classical standard of IMRAD+CAR classical format to ease the readers exploring the sections in the article.

## 2. General Instructions

The length of a camera-ready manuscript is 5-17 pages maximum. Write the manuscript in English. Write all text, including section titles and figures, in two-column format where each column is 8.5 cm by 24.5 cm (3.35 in by 9.65 in) and there is a 0.6 cm (0.24 in) space between the two columns. Exceptions to the two-column format include the title at the top of the first page and any full-width figures or tables. Start all pages directly under the top margin. Text should be centered on each page. Paper size should be A4, this roughly means leaving 2.5 cm (1 in) margins on left and right sides of each page as well as a 2.5 cm (1 in) margin on the top and bottom of each page.

Furthermore, type single-spaced. Indent when starting a new paragraph. Use standard fonts such as Times New Roman or Computer Modern Roman, 10 points for text, 11 points (bold) subsection headings, 12 points (bold) for section headings, 14 points (bold) for title, 11 points for authors' names, and 9 points for their affiliations.

### 2.1 The First Page

Center the title across both columns. Use the two-column format only when you begin the abstract.

**Title:** Place the title at the top of the first page, followed by the authors' names and their affiliations. Long title should be typed on two lines without a blank line intervening. Leave approximately 1 cm (0.39 in) between the title and the body of the first page.

**Abstract:** Type the abstract at the beginning of the pages, Example above

**Text:** Begin typing the main body of the text immediately after the abstract, observing the two-column format as shown in this example.

### 2.2 Sections

**Headings:** Type and label section and subsection headings in the style shown on these pages. Use numbered sections, in order to facilitate cross references.

**References:** Please use APA citation style Sixth edition **References**; place the section before any **Appendices**, unless they contain references. Arrange the references in alphabetical order. Provide as complete a citation as possible, using a consistent format.

**Appendixes:** Appendixes, if any, directly follow the text and the references (but see above). Letter them in sequence and provide an informative title: **Appendix a Title of Appendix.**

### 2.3 Footnotes

Put footnotes at the bottom of the page. They may be numbered or referred to by asterisks or other symbols.[1] Footnotes should be separated from the text by a line.[2]

### 2.4 Graphics

**Illustrations:** Place figures, tables, and photographs in the paper near where they are first discussed, rather than at the end, if possible. Wide illustrations may run across both columns.

**Captions:** Provide a caption for every illustration; number each one sequentially in the form: "Figure 1. Caption of the Figure." "Table 1. Caption of the Table." Type the captions for figures below the figures. Type the captions for tables above the tables.

## 3. Length of Camera-ready Manuscript

The length of a camera-ready manuscript is limited at most **5 - 17 pages**. All illustrations, references, and appendices must be accommodated within this page limit. **Please DO NOT put a page number in each page.**

## 4. Submission Process

Only electric submission is accepted via OJS system at:

https://journal.unilak.ac.id/index.php/REILA/index

## 5. For More Information

For more information or queries about complying with the submission process, e-mail to: reila@unilak.ac.id

[1] This is how a footnote should appear
[2] Note the line separating the footnotes from the text

## 6. Acknowledgement

This research was supported/partially supported by [Name of Foundation, Grant maker, Donor]. We thank our colleagues from [Name of the supporting institution] who provided insight and expertise that greatly assisted the research, although they may not agree with all of the interpretations/conclusions of this paper. [This is an example].

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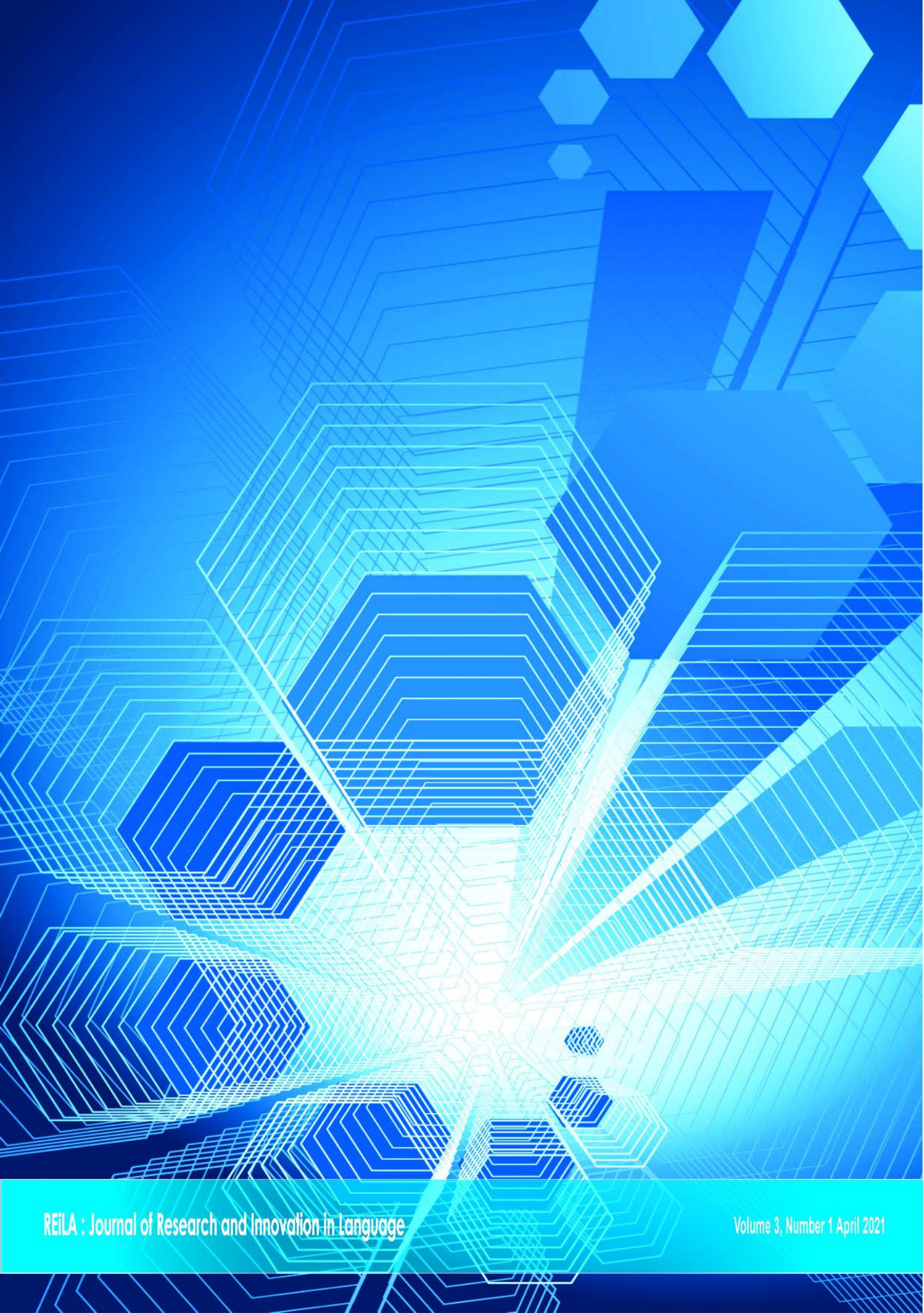

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